

**NORTH WARREN CENTRAL SCHOOL
REGULAR MEETING
December 17, 2018
6:30 PM**

_____ Call to Order – Pledge of Allegiance _____ PM

Board Members Present:

_____ **Paul Buckman**
_____ **Mike Erickson**
_____ **Dan Freebern**
_____ **Tammie LaGuerre**
_____ **John Maday**
_____ **Cortney Swan**
_____ **Jason Willette**

Also Present:

_____ **Michele G. French, Superintendent**
_____ **Mary Lou Carstensen, Business Manager**
_____ **Judith McAvey, District Clerk**
_____ **Caleb Martin, 7 – 12 Principal**
_____ **Shelley Dupuis, PreK – 6 Principal**

1. _____ Agenda Changes

2. _____ Minutes

- a. _____ Recommend the Board approve the minutes of the November 19, 2018 Regular Meeting of the Board of Education. (attached)

3. _____ Public Comment – A

4. _____ Continuing Business

- a. _____ Recommend the Board approve warrants 26 and 29.
- b. _____ Recommend the Board accept the Budget Status Report.
- c. _____ Recommend the Board accept the October 2018 Treasurer's Reports.
- d. _____ Review of Food Service Report for November 2018.
- e. _____ Review of proposed capital project.
- f. _____ Recommend the Board approve the IEP's

5. _____ New Business

- a. _____ Recommend the Board approve the Professional Development Plan for 2018-2021.
- b. _____ Recommend the Board extend the leave of absence for Heidi Blanchard through March 31, 2018.
- c. _____ Recommend the Board extend employment of Ashley Truax as long term elementary substitute through March 29, 2019.

- d. _____ Recommend the Board approve the Football merger with Warrensburg Central School District.
- e. _____ Recommend the Board approve the Independent Audit Response for the 2017-2018 audit.
- f. _____ Recommend the Board appoint Vivi Higgins to a permanent position as Network Technology Services Specialist effective December 18, 2018.
- g. _____ Recommend the Board appoint Carpenter & Associates Insuring Agency, LLC as Broker of Record for North Warren insurance policies.
- h. _____ Recommend the Board declare the Migali refrigerator as surplus and authorize the district to sell same through public bid with a minimum bid set at \$200.00.
- i. _____ Recommend the Board approve a Memorandum of Agreement with the North Warren CSEA Unit #9008 to include a salary schedule for Computer Help Desk Technician and Office Specialist.
- j. _____ Recommend the Board approve the Budget Calendar.

6. _____ Administrative Reports

- a. _____ Superintendent's Report
- b. _____ Business Office Report – MaryLou Carstensen
- c. _____ 7-12 Principal – Caleb Martin
- d. _____ PreK – 6 Principal – Shelley Dupuis

7. _____ Public Interaction – B

8. _____ Matters Relating to the Board

- a. _____ Board correspondence
- b. _____ Guidance Report

9. _____ Date and Time of Next Meeting – January 14, 2019 at 6:30 PM

**North Warren Central School District
Regular Meeting of the Board of Education
North Warren Central School
November 19, 2018**

Mr. Maday called the meeting to order at 6:30 PM, followed by the Pledge of Allegiance.

School Board Members Present: Buckman (arrived 6:33 PM), Erickson, Freebern, LaGuerre, Maday, Swan (arrived 6:38 PM), Willette

School Board Members Absent: None

Also Present: Michele G. French, Superintendent; Mary Lou Carstensen, Business Manager; Judith G. McAvey, District Clerk, Shelley Dupuis, Elementary Principal; Caleb Martin, Jr./Sr. Principal.

Motion by Mr. Erickson, seconded by Mr. Freebern to approve the agenda changes.
Motion carried unanimously.

Motion by Mr. Willette, seconded by Mr. Freebern to approve the minutes of the October 15, 2018 Regular meeting of the Board of Education.
Motion carried unanimously.

10/15/18
Minutes
Approved

Motion by Mr. Freebern, seconded by Mrs. LaGuerre to approve the minutes of the October 23, 2018 Special Meeting of the Board of Education.
Motion carried unanimously.

10/23/18
Minutes
Approved

Mrs. French reviewed the number of teams, number of current participants and projected participants in future years for the boys' fall sports programs. The modified soccer team only fielded 11 participants this year. Golf and cross-country numbers were also reviewed. Mrs. French discussed a potential football merger with Warrensburg. NW and Warrensburg Superintendents and ADs met to discuss how any potential merger would work. The team would be the Warrensburg Burgers not a combined team. NW students would play for Warrensburg. NW would transport any players to Warrensburg for practice and games. Mrs. French discussed the time commitment for students who are interested in football. Practice starts mid-August and runs 8 am to 12 pm every day. School day practices are 3 hours per day Monday through Friday with some weekends, depending on games. This would be the ONLY sport Warrensburg would merge with NW for; all other sports teams are full. There were questions regarding team tryouts, cuts, additional liability insurance and academic eligibility. The Athletic Committee will meet in December and an interest survey will be given to grade 5/6 boys. The board will need to vote at the next meeting on December 17th.

Mr. Jeff Beecher, of Jenkins, Beecher & Bethel, presented findings from 2017-2018 audit. The school lunch applications should be double-checked. The lunch fund had a loss last year. Discussion regarding funding for lunches included how much fund balance the program is allowed to have and equipment purchases in 17-18. The district also has more than 4% in the general fund balance, it was noted that some has been used.

Mrs. Swan inquired about requirements to join MOAS class. Mrs. Kubaryk explained it is Regents score and teacher recommendation. Mrs. Kubaryk reports the costs are to increase next year and there is a question about if there will be a program.

Warrants
Approved

Motion by Mr. Erickson, seconded by Mr. Buckman to approve warrants 12, 15, 20 and 21.

Motion carried unanimously.

Budget Status
Report Accepted

Motion by Mr. Freebern, seconded by Mr. Erickson to accept the Budget Status Report.

Motion carried unanimously.

Treasurer's
Report Accepted

Motion by Mrs. Swan, seconded by Mr. Buckman to accept the September 2018 Treasurer's Report.

Motion carried unanimously.

The Board reviewed the food Service Report for October 2018. Mr. Erickson requested a workshop on reading financial reports.

DRAFT

IBP's Accepted

Motion by Mr. Ericson, seconded by Mr. Willette to accept the recommendation from the Committee on Special Education for students 4861, 4963, 6191, 6208, 6262, 6290, 6464, 6519, 6772, 7078, 7192, 7229, 7242, 7354, 7355, 7363.

Motion carried unanimously.

Adopt Policy
5413
Procurement

Motion by Mr. Erickson, seconded by Mr. Freebern to approve the second reading and adopt Board Policy 5413 Procurement: Uniform Grant guidance for Federal Awards.

Motion carried unanimously.

Yearbook Ad
Approved

Motion by Mr. Freebern, seconded by Mr. Erickson to approve the purchase of a ½ page yearbook ad in the amount of \$140.00

Motion carried unanimously.

NYSSBA
Membership
Approved

Motion by Mr. Erickson, seconded by Mr. Buckman to approve membership to NYSSBA for the 2018-2019 school year in the amount of \$5,729.00

Motion carried unanimously.

Walking
Program
Approved

Motion by Mr. Willette, seconded by Mr. Erickson to approve the Walking Program Agreement with the Town of Chester for the 2018-2019 school year.

Motion carried unanimously.

Motion by Mr. Freebern, seconded by Mr. Buckman to sell through public bid the 2007 Dodge Caravan with a minimum bid set at \$500., as is condition.

Motion carried unanimously.

Sell at Bid
Dodge
Caravan

Motion by Mr. Willette, seconded by Mr. Freebern to accept the letter of intent to retire from Elizabeth Cleveland effective August 22, 2019, with regret.

Motion carried unanimously.

E. Cleveland
Intent to Retire
Accepted

Motion by Mr. Erickson, seconded by Mr. Freebern to accept the letter of intent to retire from Valerie DeLuca effective June 30, 2019, with regret.

Motion carried unanimously.

V. DeLuca
Intent to Retire
Accepted

Motion by Mr. Willette, seconded by Mrs. LaGuerre to accept the letter of intent to retire from Kimberly Sabo effective June 30, 2019, with regret.

Motion carried unanimously.

K. Sabo Intent
to Retire
Accepted

Motion by Mr. Erickson, seconded by Mr. Freebern, to accept the recommendation of the Superintendent to appoint Mr. Edward Corcoran, Jr. who is permanently certified in Art to a non-probationary position of long-term substitute in Art effective approximately December 6, 2018 to terminate March 15, 2019. The salary will be based on the NWTA contract.

Motion carried unanimously.

E. Corcoran
Appointed as
LTS

Motion by Mrs. Swan, seconded by Mrs. LaGuerre to appoint Tracey Whitty as Substitute Bus Driver.

Motion carried unanimously.

T. Whitty
Appointed Sub
Bus Driver

Motion by Mrs. Swan, seconded by Mr. Freebern to accept the letter of intent to retire from Susan J. Bolton effective June 30, 2019, with regret.

Motion carried unanimously.

S. Bolton
Intent to Retire
Accepted

Motion by Mrs. LaGuerre, seconded by Mr. Erickson to accept the letter of intent to retire from Cindy L. Smith effective June 26, 2019, with regret.

Motion carried unanimously.

C. Smith Intent
to Retire
Accepted

Motion by Mr. Willette, seconded by Mr. Buckman to accept the 2018 Tax Collectors Report.

Motion carried unanimously.

Tax Collectors
Report
Accepted

Motion by Mr. Willette, seconded by Mr. Buckman to appoint Robert Gabay as Substitute Bus Driver, upon completion of NYS requirements.

Motion carried unanimously.

R. Gabay
Appointed Sub
Bus Driver

Motion by Mr. Willette, seconded by Mr. Freebern to accept the letter of intent to retire from Dawn Morrisey effective September 17, 2019, with regret.

Motion carried unanimously.

D. Morrisey
Intent to Retire
Accepted

Mrs. French thanked everyone who helped with the Thanksgiving Dinner. The green sheets were distributed to the Board and are to be discussed at the next meeting. Yearbook photo will be taken at December 17 meeting. A Building and Grounds Workshop has been scheduled for December 6 at 5:30 PM.

Mr. Martin attended an area principals meeting and reports there are many district with vaping issues. Attendance was reviewed. Teacher observations are in full swing. The Science Department thanked the Board for approving the science conference. The semi-formal dance has been postponed.

Mrs. Dupuis reported on the first grade Pumpkin theme, fall fields trips and on-going 1-6 assessments in reading. Mrs. Dupuis and Mrs. Hill visited the Warrensburg lunchroom and took away a couple of things that can be used at North Warren. The Board discussed acoustic tiles in the cafeteria.

Mr. Buckman inquired about exit interviews with staff retiring or leaving.

Mr. Freebern questioned the name of the Holiday break.

The AASBA meeting will be December 13th

The next Board of Education meeting is scheduled for December 17, 2018 at 6:30 PM.

Motion by Mrs. Swan, seconded by Mr. Erickson to adjourn at 8:22 PM.

Motion carried unanimously.

District Clerk